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|  | **SIM Steering Committee Meeting****April 23, 2014****9:30 AM – 12 PM****Conference Room 3, MaineGeneral Alfond Center for Health, 35 Medical Center Parkway, Augusta**  |
| Topic | Lead | Objective and Planned Highlights of Discussion | Estimated Time |
| 1-Welcome – Minutes Review and Acceptance | Dr Flanigan | * Approve Steering Committee minutes from March 26 meeting
 | 5 mins |
| 2-Steering Committee Questions to Subcommittee Chairs | Subcommittee Chairs | Standing agenda item - Steering Committee to ask questions of the subcommittee chairs regarding content in subcommittee reports | 30 mins |
| 3 -CMMI Visit to Maine May 28 | Dr Flanigan | Specific requests of Steering Committee from CMMI?  | 10 mins |
| 4 - SIM Objective Weighting – Criteria and Review | Randy Chenard | Review SIM Objective weighting criteria and approve assigned weights for each SIM objective | 60 mins |
| 5 - Steering Committee Risk or Issue identification | Dr Flanigan | Standing agenda item - Allocate time for Steering Committee members to identify risks or issues to SIM success that should be added to SIM Risk and Issue log  | 30 mins |
| 6 - Maine SIM Risk/Issue Log Review | Randy Chenard | Discuss key SIM risks and update SIM steering committee on status | 15 mins |
| 7 - SIM Governance Survey Results  | Randy Chenard | Brief review of results from SIM Governance Survey | 10 mins |
| 8 - SIM General Status Update | Randy Chenard | Provide executive level status information  | 10 mins |
| 9- Public Comment |  |  | 10 mins |